

# 报名操作步骤

一、进入“黔顺云采”集采平台首页（网址：<https://asqq.etrading.cn/>），点击【用户登录】进入平台。初次登录需在主平台中选择对应专区。如图：



二、在对应项目公告窗口中点击【我要投标/操作】按钮进入报名页面，完善“投标单位基本信息”并点击【确认登记】按钮。如图：

A series of screenshots showing the bidding process:

- The first screenshot shows a grid of project announcements. One announcement in the second column has a red box around its "我要投标" button, and a red arrow points to it from the left.
- The second screenshot shows the "01 招标项目信息" (Bidding Project Information) page. It includes fields for "招标项目编号" (Bid Project Number), "招标项目名称" (Bid Project Name), and "投标人资质要求" (Bidding Unit Qualification Requirements). A red box highlights the "确认登记" (Confirm Registration) button at the bottom left.
- The third screenshot shows the "02 标段(包)信息" (Bidding Segment/Package Information) page, which lists segments with their names, bidding methods, and estimated contract amounts.
- The fourth screenshot shows the "03 投标单位基本信息" (Bidding Unit Basic Information) page. It has fields for "单位名称" (Unit Name), "项目负责人" (Project Manager), "联系电话" (Phone Number), and "联系人" (Contact Person). A red box highlights the "确认登记" (Confirm Registration) button at the top left.
- The fifth screenshot shows the "04 投标文件制作工具下载" (Bidding Document Preparation Tool Download) page, which provides links for downloading the necessary software.

三、点击【网上支付】按钮在线支付招标文件费用，支付成功后点击【下载招标文件】按钮即可下载文件。如图：



注意：

- 1、电子标下载的招标文件后缀名为【.XZF】。
- 2、请务必在招标文件发售截止时间前下载招标文件，具体发售时间详见招标公告。